11.6 Guidelines for Allocation of CPD Points

All practitioners will be required to attain a minimum of 50 CPD points per CPD calendar year to qualify for retention in the annual register.

11.6.1 CPD Activities

#	CPD Activities	Maximum CPD Points	Description	Evidence
a)	Conferences	5 points per day	A meeting or conference to discuss a topic, especially one where the participant is part of the audience and makes a presentation. Maximum for a single event is 30 points.	• Certificate • Attendance list • Online token card
b)	Seminars, symposia and workshops	5 points per day	A scheduled meeting to discuss a specific topic or area of interest. Maximum for a single event is 30 points.	• Attendance list • Online token card
c)	Lectures	3 points per activity	Attendance of a special lecture lasting at least 45 minutes.	• Attendance list • Online token card
d)	Presenters in conferences, symposia, lectures, grand rounds	5 points	A presenter is a person who makes a presentation lasting 30 minutes. Presenter earns 5 points per session.	• Invitation letter • Presentation
e)	Facilitator/ coordinator/ organizer in conferences and symposia	3 points	This is a person who provides assistance, guidance or supervision during a conference or symposium. They may include chairs of sessions and rapporteurs.	• Letter of invitation • Conference/ symposium program
f)	Morbidity and mortality meetings	3 points per activity	Meetings organized to review causes of illness and death. The meeting should last at least 30 minutes to qualify.	• Attendance list • Meeting minutes • Online token card