4 GUIDELINES FOR CPD PROVIDERS

13.1 Requirements for CPD Providers

The Board has set out the following requirements to guide the provider in the identification, development and implementation of CPD activities:

13.1.1 Be registered online (*www.icpdkenya.org)* platform.
13.1.2 Communicate desired learning outcomes to the target audience.
13.1.3 Ensure CPD activities are informed by needs assessment findings and approved by the Board.
13.1.4 Ensure that CPD teaching and learning methodologies selected are suited to achieve desired outcomes.
13.1.5 Ensure that the course facilitators are selected based on their field of expertise.
13.1.6 Ensure there are adequate teaching and learning resources to support CPD programs and activities.
13.1.7 Ensure that time allocated for the CPD activity is adequate.
13.1.8 Appropriately advertise all CPD activities to increase participation.
13.1.9 Evaluate CPD activities regularly using standard evaluation tools provided by the Board (CPD III: Training Evaluation Form).

13.2 Eligibility to apply for accreditation as CPD Providers

CPD providers shall include, but are not limited to, the following:

13.2.1 Health facilities at national and county levels (public and private)
13.2.2 Training institutions (middle and tertiary institutions, public and private)
13.2.3 Recognized regional and international professional bodies such as the Association of Medical Council of Africa (AMCOA) and International Association of Medical Regulatory Authorities (IAMRA)
13.2.4 Faith-based Health Institutions
13.2.5 Public benefits organizations (NGOs)
13.2.6 National Medical and Dental Professional Associations
13.2.7 Research institutions
13.2.8 Ministry of Health and related special program divisions
13.2.9 Others as approved by the Board

The Board will issue special CPD-provider licences for institutions that do not regularly carry out CPD activities but have an opportunity to offer the same. The categories of providers listed above may partner with other organizations to offer CPD.