All CPD providers will be required to:

d) Provide their CPD activity calendar, assign CPD points to practitioners and submit returns immediately and quarterly as prescribed by the Board.

The editorial office will be required to:

e) Review and upload approved peer reviewed articles onto the online system and assign corresponding CPD points.

The Board, through the CPD office, will:

f) Monitor the uptake of CPD activities; generate reports for both providers and practitioners and conduct bi-annual reviews of the iCPD online system to improve on its functionality and efficiency.

15.2 Online system

The iCPD online system will be used to register and track all CPD-related activities. The online system will be accessed through the following link: *www.icpdkenya.org*. A tutorial on how to navigate the system has been provided. The system will continually be upgraded to incorporate access from other external platforms to enhance data sharing.

15.3 Review process

The CPD program will be evaluated on a continuous basis to assess performance, identify gaps and areas of improvement. The review of the CPD guidelines will be undertaken every five years upon consensus of key stakeholders.